

CONEWAGO TOWNSHIP BOARD OF SUPERVISORS
541 OXFORD AVENUE
HANOVER, PA 17331

BOARD OF SUPERVISORS REGULAR MEETING OCTOBER 15, 2018

Chairman Don Knight called the meeting to order at 6:30 p.m. with the Pledge of the Flag and followed by a moment of silence.

The following Supervisors were in attendance:

Chairman Don Knight	Vice Chairman Zachary Brillhart	John Strevig
Steve Heller	Louann Boyer	

The following appointed Township professionals were also in attendance:

Barbara Krebs, Township Manager	Heather Snyder, Secretary-Treasurer
Tim Shultis, Solicitor	David Arndt, Zoning/Code Enforcement Officer
Scott Small, Maintenance Manager	Eric Mains, Gannett Fleming Engineer arrived at 6:35 p.m.
Police Chief Curtis McCoy	

There were approximately 5 people in the audience including: Tony Eline of 12 Linden Avenue, Ernie Hess of 125 Stafford Drive, Shonna Sites of 115 Ram Drive, Karen Millheim of 141 Stafford Drive, and Joanne Gouin of 51 Sterling Drive.

1. MINUTES

Supervisor Louann Boyer made a motion to approve the September 17, 2018 Workshop and Regular meeting minutes, seconded by Supervisor Steve Heller. Vote 5-0

Supervisor Steve Heller made motion to approve the October 8, 2018 Budget Workshop minutes, seconded by Supervisor Louann Boyer. Vote 5-0

2. COMMUNICATIONS AND INTERACTIONS

The SAVES September report was enclosed in the packet for review.

The September 2018 Adams County Boroughs Association newsletter was enclosed in the packet for review.

Toys for Tots box is available in the Township lobby for anyone that would like to donate a toy.

PURTA distribution check was received for \$2,781.67.

Thank you letter's for the 2018 donation were received from the Adams County SPCA and the Office of Aging were received.

Notice of submission of final report date October 12, 2018 for Vulcan Materials Company was enclosed in the packet for review.

4. REPORT FROM COMMITTEES/SUPERVISOR'S COMMENTS

Administration (Knight/Strevig)

Supervisor John Strevig advised of the Recycling Grant Award for 2016 of \$26,012.00.

Public Safety (Knight/Brillhart)

Vice Chairman Zachary Brillhart made motion to accept the letter of resignation for Officer Matthew Duncan and Administration Clerk, seconded by Supervisor Steve Heller. Vote 5-0

Vice Chairman Zachary Brillhart made motion to approve certifying the hiring list for the Police Department recommending the hiring of candidate #2, seconded by Supervisor Steve Heller. Vote 5-0

Vice Chairman Zachary Brillhart made motion to authorize the hiring of two part-time employees; one for Public Safety and one for Admin to allow for proper cross training of staff, seconded by Supervisor Steve Heller. Vote 5-0

Recreation (Boyer/Heller)

Supervisor Steve Heller advised a thank you was received for the Young Lung at Play and the signs were hung at the parks.

The playground equipment has been purchased and will soon be installed.

Agricultural Preservation (Boyer)

Nothing New to Report.

Roads (Heller/Boyer)

Supervisor Steve Heller reported that crack sealing continues, street sweeping, storm drain box repair, parts were replaced on bat-wing mower and Plum Creek has been mowed.

Pension (Knight)

The next Police Pension meeting was held September 27, 2018 at 10:00 a.m., included the new 3rd party representative with discussion on moving some of the investments and the MMO being received.

Planning Commission (Strevig)

Supervisor John Strevig made motion to file an appeal of Zoning Case #4-2018 contingent upon the issuance of a written decision of the Conewago Township Zoning Hearing Board approving and granting a dimensional variance from the provisions of Section 155-28.B(3) if the Zoning Ordinance, seconded by Vice Chairman Zachary Brillhart. Vote 5-0

Stormwater (Heller)

Supervisor Steve Heller reported that MS4 GIS mapping is in the final district.

Drainage in swale on Basilica Drive.

Applications for the Growing Greener application have been submitted.

Supervisor Steve Heller made motion to approve the agreement for Larry Redding, Seconded by Vice Chairman Don Knight. Vote 5-0

5. REPORT FROM SECRETARY-TREASURER

Supervisor John Strevig made motion to approve the Secretary/Treasurer's Report, seconded by Supervisor Steve Heller. Vote 5-0

Supervisor John Strevig made motion to approve payment of the prepaid bills and all invoices noted on the report for September 13, 2018 – October 11, 2018, seconded by Supervisor Steve Heller. Vote 5-0

6. PUBLIC COMMENT

Karen Millheim of 141 Stafford Drive expressed her concern with the Klunk farm.

Joanne Gouin of 51 Sterling Drive expressed her concerns with Advanced Disposal. She advised the Street Sweeper does a good job.

7. REPORTS FROM DEPARTMENTS

Police

The Police Department September report was enclosed in the packet for review.

Drug take back program is scheduled for October 27, 2018.

Chief Curtis McCoy and Sgt. Gary Baumgardner will participate in a community event at Clarks.

Township Solicitor Shultis

Nothing new to report.

Township Manager

The open house was held along with the Electronic Recycling on September 15, 2018 for the public to tour the Police Department and Township building.

Barbara Krebs Township Manager reviewed her monthly staff report.

Township Engineer (Eric Mains, Gannett Fleming, Inc.)

Township Engineer, Eric Mains, gave a review of his Engineer's Report for September.

8. CODE ENFORCEMENT

The activity summary from Zoning/Code Enforcement Officer, Dave Arndt, dated October 10, 2018 was enclosed in the packet for review.

The Township received notification from DEP that they will be sending us an estimated payment of \$26,012.00 for the 2016 Recycling Grant.

9. SUBDIVISION/LAND DEVELOPMENT

The Subdivision and Land Development Status Report for October 10, 2018 was included for review.

Planning Commission meeting minutes dated October 4, 2018 was included for review.

Supervisor Steve Heller made motion to approve the time extension request for Precision Cut 60/84 Ram Drive, LDP until the November 19, 2018 Board of Supervisors meeting, seconded by Supervisor John Strevig.

Vote 5-0

Supervisor John Strevig made motion to approve the volunteer request from Harold Hockensmith to fill the current vacancy on the Planning Commission with the term expiring on 12/31/2021, seconded by Supervisor Steve Heller.

Vote 5-0

10. ZONING

Application was submitted Precision Cut Phase II 115 Ram Drive. Meeting scheduled for November 14, 2018.

11. OTHER BUSINESS, Comments, and Announcements

Nothing new to report.

12. MEETING SCHEDULE

- Recreation Committee Meeting – October 17, 2018 at 9:00 a.m. CANCELLED
- Admin Committee Meeting – October 17, 2018 at 10:00 a.m.
- Planning Commission Meeting- November 1, 2018 at 6:00 p.m.
- Zoning Hearing Board Meeting – November 14, 2018 at 6:00 p.m.
- Public Safety Committee Meeting- November 13, 2018 at 8:30 a.m.
- Budget Meeting – November 13, 2018 at 9:30 a.m.
- Road Committee Meeting- November 13, 2018 at 11:00 a.m.
- Board of Supervisors Workshop- November 19, 2018 at 5:00 p.m.
- Board of Supervisors Meeting- November 19, 2018 at 6:30 p.m.
- Trick-or-Treat scheduled for October 23, 2018 from 6:00 p.m. to 8:00 p.m.

13. ADJOURNMENT

Vice Chairman Zach Brillhart made motion to adjourn the meeting at 7:00 p.m., seconded by Supervisor John Strevig. Vote 5-0

Respectfully Submitted:

Heather Snyder, Secretary/Treasurer