

CONEWAGO TOWNSHIP BOARD OF SUPERVISORS
541 OXFORD AVENUE
HANOVER, PA 17331

BOARD OF SUPERVISORS REGULAR MEETING, JUNE 18, 2018

Chairman Don Knight called the meeting to order at 6:32 p.m. with the Pledge of the Flag and followed by a moment of silence.

The following Supervisors were in attendance:

Chairman Don Knight	Zachary Brillhart	John Strevig
Steve Heller	Louann Boyer	

The following appointed Township professionals were also in attendance:

Barbara Krebs, Township Manager	Dave Arndt, Code Enforcement/Zoning Officer
Police Chief, Curtis McCoy	Heather Snyder, Secretary-Treasurer
Jim Yingst, Solicitor	Eric Mains, Gannett Fleming Engineer arrived at 6:54 p.m.
Scott Small, Maintenance Manager	Angela Pabon, Assistant Secretary-Treasurer

There were 5 people in the audience including: Tony Eline of 12 Linden Avenue, Dave Murren of 137 Wappler Drive, Tim Shultis of Shutis Law, LLC., Shonna Sites representing Precision Cut, Michael Cooper-White of the Gettysburg Times

1. APPOINT VICE CHAIRMAN

Supervisor Steve Heller nominated Zachary Brillhart as Vice Chairman of the Board of Supervisors, seconded by Supervisor John Strevig. Vote 5-0

2. MINUTES

Supervisor Steve Heller made a motion to approve the May 15, 2018 Special meeting minutes, seconded by Vice Chairman Zachary Brillhart Vote 5-0

Supervisor John Strevig made a motion to approve the May 21, 2018 Workshop and Regular meeting minutes, seconded by Supervisor Steve Heller Vote 5-0

3. COMMUNICATIONS AND INTERACTIONS

The SAVES May report was enclosed in the packet for review.

The Adams County Boroughs Association Newsletter was enclosed in the packet for review.

Comcast communication letter regarding channel changes was included in the packet for informational purposes.

ISO Communication letter regarding State Building Code was included in the packet for informational purposes.

4. REPORT FROM COMMITTEES/SUPERVISOR'S COMMENTS

Administration (Knight/Strevig)

Supervisor John Strevig made a motion to accept the resignation for Officer Matthew Kile effective July 26, 2018 with regret and wishing him well with his new position as a member of the State Police Association, seconded by Vice Chairman Zachary Brillhart. Vote 5-0

Public Safety (Knight/Brillhart)

Vice Chairman Zachary Brillhart advised testing was completed for new officer candidates and the next step in the process is to interview those that passed.

Recreation (Boyer/Heller)

Nothing New to Report

Agricultural Preservation (Boyer)

Nothing New to Report

Roads (Heller/Boyer)

Supervisor Steve Heller advised the Road Department is currently working on storm drain cleaning and repairing potholes. The Township purchased a used sickle mower attachment for \$1,500.00 used to assist shoulder mowing. They are currently preparing for the paving on Wappler and Basilica Drive.

Dave Murren of 137 Wappler Drive asked about the project on Wappler Drive. He had a question concerning the white lines on the road and its curvature.

Maintenance Manager, Scott Small, informed Mr. Murren that the white lines were for reference only.

Pension (Knight)

Chairman Don Knight advised there is a meeting for a potential member to fill a spot on the Police Pension Board. Township Manager, Barbara Krebs, advised there is a Police Pension Board meeting at 10:00 a.m. on June 20, 2018.

Planning Commission (Strevig)

Supervisor John Strevig advised that Code Enforcement/Zoning Officer, Dave Arndt, would discuss items under Planning section.

Stormwater (Heller)

Nothing New to Report

5. REPORT FROM SECRETARY-TREASURER

Vice Chairman Zachary Brillhart made motion to approve the Secretary/Treasurer’s Report, seconded by Supervisor John Strevig. Vote 5-0

Supervisor Steve Heller made motion to approve payment of the prepaid bills and all invoices noted on the report for May 18, 2018 – June 11, 2018, seconded by Supervisor John Strevig. Vote 5-0

6. PUBLIC COMMENT

None

7. REPORTS FROM DEPARTMENTS

Police

The Police Department May report was enclosed in the packet for review.

Chief Curtis McCoy advised that they are working with Zoning/Code Enforcement Officer, Dave Arndt, to address the parking issue on Evergreen Drive. Detective Kevin O’Brien has finished training at the State Police Academy for crime scene investigation and processing. They are currently working on a serious crash involving the fatality of a pedestrian. Chief Curtis McCoy trained Detective Kevin O’Brien on a special system when going to the State Police Lab which reduces time spent there.

Evidence transition into the new facility is scheduled for late July.

June Neighborhood Watch Newsletter went out.

11 New Officer applications were received and 7 New Officer candidates were tested on June 16, 2018. Letters will be sent out June 19, 2018 and interviews will occur on July 14, 2018.

Qualifications for firearm carrying will occur June 19 through 21, 2018.

Mid-Year Evaluations will be completed by the next Board Meeting.

A new domestic violence order for handling those types of calls has implemented.

Township Solicitor Yingst

Nothing New to Report.

Township Manager

Township Manager, Barbara Krebs, gave a review of her staff report.

The second Electronic Recycling Event occurred on June 12, 2018 from 12 PM to 3 PM. The event was successful with more being collected at this event than the previous event.

Township Manager, Barbara Krebs, Township Engineer, Eric Mains, and Maintenance Manager, Scott Small, met with Black Rose Rollers concerning usage of the airport facility and whether the facility could accommodate their needs.

Recreation Committee will meet July 18, 2018.

Discussion on lowering the current Recreation fees.

Supervisor Louann Boyer made a motion to reduce the Park Rec Fees from \$4,240.00 to \$1,500.00 which was originally the fee in 2007, seconded by Vice Chairman Zachary Brillhart. Vote 5-0

Supervisor Louann Boyer made a motion to allow the Solicitor and staff to add a clause to the ordinance allowing a developer to make improvements or structural improvements to Plum Creek Community Recreation Facility seconded by Supervisor John Strevig. Vote 5-0

Vice Chairman Zachary Brillhart made a motion authorizing staff to back pay the difference between the 2017 and 2018 rate to the Police Officers and authorizing the signing of the contract, seconded by Supervisor Steve Heller. Vote 5-0

Supervisor John Strevig made a motion to accept the resignation of Solicitor Jim Yingst, with regret, effective July 1, 2018, seconded by Supervisor Steve Heller. Vote 5-0

Township Manager, Barbara Krebs, and the Board of Supervisors expressed thanks to Solicitor Jim Yingst for his service, that he will be missed and wished him well.

Steve Heller made a motion to appoint Tim Shultis as the new Township Solicitor effective immediately, seconded by Supervisor John Strevig. Vote 5-0

Township Manager, Barbara Krebs, welcomed Tim Shultis to the Township.

Township Engineer (Eric Mains, Gannett Fleming, Inc.)

Township Engineer, Eric Mains, gave a review of his Engineer's Report for May, advising of the MS4 Permit Obligations, mapping efforts and the Comprehensive Plan.

Township Engineer, Eric Mains, advised the road paving project contracts are all executed.

Township Engineer, Eric Mains advised he is working with the Township Manager, Barbara Krebs, on an opportunity for Growing Greener Grants.

Township Manager, Barbara Krebs, advised that under the MS4 we will be partnering with GeoDecisions for the software and data collection on the streets. An employee to collect data, software and Engineering fees are all budgeted under Stormwater.

Vice Chairman Zachary Brillhart made a motion to approve Resolution 2018-L allowing the Board to sign grant documents, seconded by Supervisor John Strevig. Vote 5-0

8. CODE ENFORCEMENT

The activity summary from Zoning/Code Enforcement Officer, Dave Arndt, dated June 13, 2018 was enclosed in the packet for review.

9. SUBDIVISION/LAND DEVELOPMENT

The Subdivision and Land Development Status Report for June 13, 2018 were included for review.

Planning Commission meeting minutes dated June 7, 2018 were included for review.

Supervisor Steve Heller made motion to approve the Precision Cut time extension request for Land Development approvals until the August 20, 2018 meeting, seconded by Vice Chairman Zachary Brillhart. Vote 5-0

Discussion: Supervisor John Strevig asked if there were any signs of resolution concerning Precision Cut.

Shonna Sites, a representative for Precision Cut Industries, responded that they have been in contact with Michael Bowersox from Hanover Borough and are working to resolve this issue for the 60 and 84 Ram Drive Land Development Plan.

Dave Arndt, Zoning/Code Enforcement Officer, advised that Precision Cut Industries submitted 4 waiver request for the 115 Ram Drive Land Development Plan.

Vice Chairman Zachary Brillhart made a motion to deny the waiver request, from section 135-34, to not be required to install sidewalks as per the recommendation of the Planning Commission, seconded by Supervisor Louann Boyer. Vote 5-0

Vice Chairman Zachary Brillhart made a motion to approve the waiver request, from section 135-16, to allow the plan to be submitted as a Preliminary/Final Plan as per the recommendation of the Planning Commission, seconded by Supervisor Louann Boyer. Vote 5-0

Supervisor John Strevig made a motion to table the waiver requests until the August Board of Supervisors meeting due to the request going before the Zoning Hearing Board on August 1, 2018, from section 135-32H, to allow parking within 2.24 feet of the side of the property line and section 135-32U, to not be required to provide an oversized parking space, seconded by Supervisor Steve Heller. Vote 5-0

10. ZONING

Zoning/Code Enforcement Officer, Dave Arndt, advised the Zoning Hearing Board met on June 6, 2018 for a reorganizational meeting followed by 2 Hearings. The Zoning Hearing Board approved a special exemption request for 175 N Second Street and approved a special exemption and variance request for 1324 Carlisle Pike.

11. OTHER BUSINESS, Comments, and Announcements

Nothing new to report.

12. MEETING SCHEDULE

- Planning Commission Meeting- July 5, 2018 at 6:00 p.m.
- Road Committee Meeting- July 9, 2018 at 11:00 a.m.
- Public Safety Committee Meeting- July 9, 2018 at 8:30 a.m.
- Zoning Hearing Board Meeting- July 11, 2018 at 6:00 p.m.
- Board of Supervisors Workshop- July 16, 2018 at 5:00 p.m.
- Board of Supervisors Meeting- July 16, 2018 at 6:30 p.m.
- Recreation Committee Meeting- July 18, 2018 at 9:00 a.m.
- Admin Committee Meeting- July 18, 2018 at 10:00 a.m.

13. ADJOURNMENT

Supervisor Steve Heller made motion to adjourn the meeting at 7:02 p.m., seconded by Supervisor John Strevig.
Vote 5-0

Respectfully Submitted:

Angela Pabon, Assistant Secretary/Treasurer
Heather Snyder, Secretary/Treasurer