

CONEWAGO TOWNSHIP BOARD OF SUPERVISORS

541 OXFORD AVENUE

HANOVER, PA 17331

BOARD OF SUPERVISORS REGULAR MEETING, MAY 21, 2018

Chairman Don Knight called the meeting to order at 6:30 p.m. with the Pledge of the Flag and followed by a moment of silence.

The following Supervisors were in attendance:

Chairman Don Knight

Zachary Brillhart

John Strevig

Steve Heller

Louann Boyer- Absent

The following appointed Township professionals were also in attendance:

Barbara Krebs, Township Manager

Dave Arndt, Code Enforcement/Zoning Officer

Police Chief Curtis McCoy

Heather Snyder, Secretary-Treasurer

Jim Yingst, Solicitor

Eric Mains, Gannett Fleming Engineer arrived at 6:43 p.m.

Scott Small, Maintenance Manager

Angela Pabon, Assistant Secretary-Treasurer

There were 13 people in the audience including: Tony Eline of 12 Linden Avenue, Dave Murren of 137 Wappler Drive, Patricia Castelnovo of 365 Providence Drive, Austin Castelnovo of 40 Conewago Drive, Shonna Sites of 115 Ram Drive, Tom Weaver of 174 Panther Drive, Sandy Timmins of 566 Oxford Avenue, Jean Timmins of 38 Locust Drive, Steve Markle of 582 Oxford Avenue, Mike Miller of 38 Evergreen Drive, Michael Cooper-White of the Gettysburg Times, Ron Carlson and Jason Bazemore of Advanced Disposal.

Chairman Don Knight welcomed the new Supervisor, John Strevig.

1. MINUTES

Supervisor Steve Heller made motion to approve the April 16, 2018 Workshop and Regular meeting minutes, seconded by Supervisor Zachary Brillhart

Vote 4-0

2. COMMUNICATIONS AND INTERACTIONS

The SAVES April report was enclosed in the packet for review.

Comcast communication letters regarding new billing reflecting the name Xfinity, bundled video packages and channel changes for informational purposes.

3. REPORT FROM COMMITTEES/SUPERVISOR'S COMMENTS

Administration (Knight)

Supervisor Zachary Brillhart made a motion to approve John Strevig as an additional signer on all Township bank accounts. Supervisor Steve Heller seconded the motion.

Vote 4-0

Public Safety (Knight/Brillhart)

Supervisor Zachary Brillhart made a motion to approve \$5,345.90 in continuing education credits for Officer Matthew Duncan for classes related under the Criminal Justice field as allowed under the CBA. Supervisor Steve Heller seconded the motion.

Vote 4-0

Recreation (Boyer/Heller)

Nothing New to Report

Agricultural Preservation (Boyer)

Nothing New to Report

Roads (Heller)

Supervisor Steve Heller advised the Road Department is currently working on storm drain cleaning and road paving. They have completed street sweeping for Oxford and Berwick Townships. Supervisor Steve Heller also stated that street sweeping can be used towards the Township’s MS4 permit earning credits.

Supervisor Steve Heller made a motion to approve Alternate A for repaving North Third Street from Providence Drive to the cul-de-sac for a bid purchase price of 17,670.00 awarded to C.E. Williams.

Supervisor Zachary Brillhart seconded the motion. Vote 4-0

Pension (Knight)

Nothing new to report.

Planning Commission (Brillhart)

Supervisor Zachary Brillhart advised the Planning Commission reviewed 2 plans and are continuing to work on the Comprehensive Plan.

Stormwater (Knight/Brillhart)

Supervisor Steve Heller made a motion setting the following policy for individuals and/or organizations acquiring properties with past due stormwater ERU fees. The Board sets that the current and past due fees are attached to the property and are the responsibility of the current owner. The Manager has the authority to waive the penalty associated prior to new owners taking possession. Supervisor John Strevig seconded the motion.

Vote 4-0

4. REPORT FROM SECRETARY-TREASURER

Supervisor Zachary Brillhart made motion to approve the Secretary/Treasurer’s Report, seconded by Supervisor Steve Heller. Vote 4-0

Supervisor Zachary Brillhart made motion to approve payment of the prepaid bills and all invoices noted on the report for April 13, 2018 – May 17, 2018, seconded by Steve Heller Vote 4-0

5. PUBLIC COMMENT

Patricia Castelnovo of 365 Providence Drive expressed concerns regarding the trash not being picked up on the scheduled day and trash on the streets.

Manager Barbara Krebs asked if the representatives from Advanced Disposal would like to speak and share the changes they are making and how they are attempting to enhance the township’s services.

Ron Carlson, Regional Marketing Manager for Advanced Disposal, discussed how they are attempting to improve service including a change in management, trash pick-up on scheduled days, having dedicated drivers and cleaning up loose trash. Additionally he explained that all trash should be bagged to avoid loose trash from blowing. He also ask the residents and Township officials for the opportunity to fix these issues. Mr. Ron Carlson left contact information with the township and residents are free to call him with issues which will be addressed immediately. Jason Bazemore is the new General Manager.

Dave Murren of 137 Wappler Drive expressed concerns regarding the size of the recycling bin and the overflowing of the bins. Zoning and Code Officer, Dave Arndt responded to Dave Murren informing him that Advanced Disposal was required to provide an 18 gallon recycling bin per the contract but any additional bin may be used as long as it is marked recycling.

Steve Markle of 582 Oxford Avenue had concerns related to residents not using the lids that were provided with the recycling bins. Ron Carlson of Advanced Disposal responded by reiterating that recycling is unlimited and the residents may put an additional container out marked recycle.

Austin Castelnovo of 40 Conewago Drive expressed concerns regarding the placement of the trash totes before and after pick up and also the rough handling of the containers.

Tom Weaver of 174 Panther Drive questioned if the trash toter provided by Advanced Disposal was required. Zoning and Code Officer, Dave Arndt responded by informing Tom Weaver that the use of the Advanced Disposal toter is not mandatory however, a toter from another company may not be used. As opposed to using the toter, residents may put out trash bags up to 96 gallons. Tom Weaver expressed that getting garbage bags with weight into the toter is difficult.

Tom Weaver of 174 Panther Drive requested that the Board of Supervisors consider repealing the Stormwater tax, advising he does understand the need for good Stormwater Management.

Jean Timmins of 38 Locust Drive expressed concern regarding the parking of vehicles in yards and the registering of vehicles from Maryland to Pennsylvania. These properties included 33 and 54 Evergreen Drive. Zoning and Code Officer, Dave Arndt responded to Jean Timmins concern advising he will look into this. Chief McCoy advised that they have 60 days to register vehicles.

Mike Miller of 38 Evergreen Drive also expressed concern regarding cars parked along the side of road blocking visibility when he is backing out of his driveway and other residents using his driveway as a turn around. He also had concerns regarding a resident working under their vehicle on the road at night. Jean Timmins of 38 Locust Drive added that residents are also parking the wrong direction on the side of the road. Jean Timmins asked if they are allowed to park in their yards. Zoning and Code Officer, Dave Arndt responded he will look into this.

Steve Markle of 582 Oxford Avenue questioned whether the law put in place regarding not parking in yards was still in place. Zoning and Code Officer, Dave Arndt responded that we do not have an ordinance on parking in front yards but vehicles do need to be parked on a hard surface. He also questioned the mowing of road shoulders by the Township. Scott Small responded explaining that the Township does not mow around mail boxes due to the inability to maneuver their mower. Shoulder mowing will be starting.

Sandy Timmins of 566 Oxford Avenue had concerns to why the Township is not street sweeping along Oxford Avenue since it's a Township road. Sandy Timmins also expressed concern regarding a property located at 930 Edgegrove Road. Zoning and Coding Officer, Dave Arndt responded he will look into this.

6. REPORTS FROM DEPARTMENTS

Police

The Police Department April report was enclosed in the packet for review.

Chief Curtis McCoy made note of the addresses of properties parking in the yard as discussed during public comment. He also asked that the residents call the Police Department when they see a violation occurring.

Township Solicitor Yingst

Solicitor Jim Yingst informed the Board that he is working on a new filing for a property maintenance code violation. He advised he has been working on contract and document review.

Township Manager

Township Manger Barbara Krebs gave a review of her staff report.

The Auditors gave a review of the 2017 Audit during the Board of Supervisors Workshop.

Dave Dillman passed his CDL test in mid April.

Streep sweeping in Berwick and Oxford Township has been concluded.

Pipe replacement on Basilica Drive for the overlay project will be done immediately following Memorial Day.

Sewer Bills were mailed April 30th and are due May 31st.

Supervisor Zachary Brillhart made a motion to authorize a meeting schedule change, seconded by Steve Heller
Vote 4-0

Currently working with the State, the Engineer and SAVES to set a date for a public Meeting on the Eisenhower Extension.

Township Engineer (Eric Mains, Gannett Fleming, Inc.)

Township Engineer Eric Mains gave a review of his Engineer's Report for April.

Waiting for a signed contract from the Township for Wappler and Basilica Projects.

In the process of scheduling a coordination with Township staff to discuss and coordinate a long term plan of action to meet MS4 Permitting obligations

Working on the Comprehensive Plan

Dave Murren of 137 Wappler Drive ask about Wappler Drive and when letters to notify the residents will be sent out. The Township Engineer, Eric Mains responded.

7. CODE ENFORCEMENT

The activity summary from Zoning/Code Enforcement Officer Dave Arndt dated May 16, 2018 was enclosed in the packet for review.

Two citations were issued

8. SUBDIVISION/LAND DEVELOPMENT

The Subdivision and Land Development Status Report for May 16, 2018 were included for review.

Supervisor Steve Heller made motion to approve the Precision Cut extension to the June 18, 2018 meeting, seconded by Supervisor John Strevig. Vote 4-0

9. ZONING

The Zoning Hearing Board will meet on June 6, 2018 at 6pm for a reorganizational meeting followed by 2 Hearings, for 175 North Second Street and 1324 Carlisle Pike for Special Exception Requests.

10. OTHER BUSINESS, Comments, and Announcements

Nothing new to report.

11. MEETING SCHEDULE

- Zoning Hearing Board Meeting- June 6, 2018 at 6:00 p.m.
- Planning Commission Meeting- June 7, 2018 at 6:00 p.m.

- Municipal Authority Meeting- June 11, 2018 at 5:30 p.m.
- Road Committee Meeting- June 18, 2018 at 9:30 a.m.
- Public Safety Committee Meeting- June 18, 2018 at 11:00 a.m.
- Board of Supervisors Workshop- June 18, 2018 at 5:00 p.m.
- Board of Supervisors Meeting- June 18, 2018 at 6:30 p.m.

12. ADJOURNMENT

Supervisor Zachary Brillhart made motion to adjourn the meeting at 7:20 p.m., seconded by Steve Heller.
Vote 4-0

Respectfully Submitted:

Angela Pabon, Assistant Secretary/Treasurer
Heather Snyder, Secretary/Treasurer