

**Conewago Township Board of Supervisors
541 Oxford Avenue
Hanover, PA 17331**

Re-Organizational Meeting Minutes • January 2, 2018 • 4:30 PM

Chairman Bob LeGore called the Re-organizational meeting to order at 4:30 pm with the Pledge of the Flag and a moment of silence.

The following were in attendance:

Robert LeGore, 2017 Chairman	Don Knight, 2017 Vice Chairman
Ted Bortner	Zachary Brillhart
Steven Heller Supervisor Elect	

The following appointed Township Officials were also in attendance:

Barbara Krebs, Township Manager	Heather Snyder, Sec. /Treasurer
Jim Yingst, Solicitor	Chief Curtis McCoy
Eric Mains, Township Engineer	

No one in the audience.

Close of Outstanding Business for 2017

Supervisor Ted Bortner made motion to approve the bills paid/to be paid December 15, 2017 to December 31, 2017 report, seconded by Supervisor Zach Brillhart. Vote 5-0

Supervisor Zach Brillhart made motion to approve Resolution 2018-E Wireless Broadband Collocation Act, seconded by Supervisor Louann Boyer. Vote 5-0

Discussion on communication from SAVES regarding Worker's Comp. premium increase.

Thank you letter from McSherrystown Senior Center for the 2017 donation.

Chairman Robert LeGore closed the business for 2017 at 4:35 p.m.

Reorganizational Meeting 2018

Chairman Bob LeGore turned the meeting over to Jim Yingst, Solicitor.

Solicitor Jim Yingst called for nominations for Chairman of the Board of Supervisors.

Supervisor Louann Boyer made motion, of which was seconded by Vice Chairman Don Knight, to nominate Bob LeGore Chairman for 2018. No discussion. Roll Call with a unanimous vote .

Chairman Bob LeGore called for nominations for Vice Chairman of the Board of Supervisors. Supervisor Louann Boyer made motion, of which was seconded by Supervisor Zach Brillhart, to nominate Supervisor Don Knight as Vice Chairman for 2018. No discussion. Roll Call with a unanimous vote.

Chairman Bob LeGore called for nominations for Board of Supervisors Committees for 2018. Supervisor Zach Brillhart made motion, of which was seconded by Supervisor Steve Heller, to nominate the following Supervisors to these respective Committees for 2018.

• Administration:	Chairman Bob LeGore & Vice Chairman Don Knight
• Public Safety:	Vice Chairman Don Knight & Supervisor Zach Brillhart
• Recreation:	Supervisor Louann Boyer & Supervisor Steve Heller
• Roads:	Chairman Bob LeGore & Supervisor Steve Heller
• Agricultural Preservation:	Supervisor Louann Boyer
• Police Pension:	Vice Chairman Don Knight

- Municipal Authority: Chairman Bob LeGore
- Planning Commission: Supervisor Zach Brillhart
- Police Negotiation Vice Chairman Don Knight and Supervisor Zach Brillhart
- Maintenance Negotiation: Chairman Bob LeGore & Vice Chairman Don Knight
Vote 5-0

Chairman Bob LeGore called for the following motions:

Chairman Bob LeGore made motion to appoint Supervisor Steven Heller as the voting delegate for the PSATS' Annual Educational Conference April 22 – 25, 2018, seconded by Supervisor Louann Boyer. Vote 5-0

Supervisor Steve Heller made motion to reappoint Heather Snyder, Secretary/Treasurer with bonding at \$750,000.00 and salary compensation at the 2018 rates, seconded by Vice Chairman Don Knight. Vote 5-0

Vice Chairman Don Knight made motion to reappoint the Zoning/Code Enforcement Officer, Maintenance Manager, Chief of Police, and Township Manager at determined 2018 rates, seconded by Supervisor Zach Brillhart. Vote 5-0

Supervisor Zach Brillhart made motion to reappoint Solicitor, James T. Yingst, 40 York Street, Hanover, PA as Conewago Township Solicitor at rates as in the ongoing contracts, seconded by Supervisor Louann Boyer. Vote 5-0

Supervisor Steve Heller made motion to reappoint Eckert Seamans, Michael Miller as special labor council as in ongoing contracts, seconded by Vice Chairman Don Knight. Vote 5-0

Supervisor Louann Boyer made motion to reappoint Harold Eastman as the Zoning Hearing Board Solicitor as in ongoing contracts, seconded by Supervisor Zach Brillhart. Vote 5-0

Supervisor Zach Brillhart made motion to reappoint Douglas Stambaugh of G.H.I. as Sewage Enforcement Officer and William Hill's office as alternate S.E.O. at rates as in the ongoing Contracts, seconded by Supervisor Steven Heller. Vote 5-0

Supervisor Steven Heller made motion to reappoint Gannett Fleming as the Township Engineer at the rates as in the ongoing contracts, seconded by Supervisor Zach Brillhart. Vote 5-0

Supervisor Louann Boyer made motion to reappoint Kevin Adams as Township Emergency Management Coordinator for 2018, seconded by Supervisor Steve Heller. Vote 5-0

Supervisor Steve Heller made motion to reappoint to the Zoning Hearing Board term expiring George Tavares term expiring 12/31/2022, seconded by Supervisor Louann Boyer. Vote 5-0

Positions are open to serve a 6-year term as an Elected Auditor and Chair of the Vacancy Board.

Supervisor Steve Heller made motion to appoint for the 2018 audit RLH as the contracted C.P.A. for the purposes of auditing the accounts of the Township consistent with the Second Class Township Code Section 917, seconded by Supervisor Louann Boyer. Vote 5-0

Supervisor Zach Brillhart made motion to reappoint York-Adams Tax Bureau as the collector of the Local Tax Enabling Act 32 (Earned Income, LST and Delinquent Per Capita), seconded by Supervisor Steven Heller. Vote 5-0

Supervisor Steve Heller made motion to reappoint Heather Snyder as delegate and Barbara Krebs as alternate delegate to the Adams County Tax Collection Committee and to the York\Adams Tax Bureau, seconded by Supervisor Zach Brillhart. Vote 5-0

Supervisor Zach Brillhart made motion to appoint David Arndt, Jr. as delegate and Barbara Krebs Jr. as alternate delegate to the Adams County Council of Governments, seconded by Vice Chairman Don Knight. Vote 5-0

Vice Chairman Don Knight made motion to reappoint Heather Snyder as the Right to Know Officer and David Arndt as the alternate, seconded by Supervisor Louann Boyer. Vote 5-0

Vice Chairman Don Knight made motion to reappoint the Planning Commission, Zoning Hearing Board, Elected Auditor and Municipal Authority members at seated 2018 rates, seconded by Supervisor Steven Heller. Vote 5-0

New Business

Public notice for the 2018 meeting schedule was published on December 31, 2017 in Hanover Evening Sun.

Chairman Bob LeGore called for the motion to adopt Resolution 2018-A which establishes the fee schedule for the Township in 2018.

Supervisor Zach Brillhart made motion, of which was seconded by Supervisor Steve Heller, To adopt Resolution 2018-A, Fee Schedule for Conewago Township, as presented.
No Discussion. Vote 5-0

Chairman Bob LeGore called for the motion to adopt Resolution 2018-B which establishes the Tax Levy at 2.0109 mills for the Township in 2018.

Supervisor Steve Heller made motion, of which was seconded by Supervisor Zach Brillhart, to adopt Resolution 2018-B, Tax Levy, as presented. Vice Chairman Don Knight abstained from the vote. Vote 4-0

Chairman Bob LeGore called for the motion to adopt Resolution 2018-C which authorizes the Secretary/Treasurer to pay certain operating disbursements that may become due and payable prior to the Board of Supervisors official review and approval.

Supervisor Zach Brillhart made motion, of which was seconded by Supervisor Louann Boyer, to adopt Resolution 2018-C, Payment of Operating Disbursements, as presented.
No Discussion. Vote 5-0

Chairman Bob LeGore called for the motion to adopt Resolution 2018-D, the Disposition of Records for the 2010 Fiscal Year.

Supervisor Steve Heller made motion, of which was seconded by Supervisor Louann Boyer, to adopt Resolution 20178D, Disposition of Records, as presented. No Discussion. Vote 5-0

Chairman Bob LeGore reviewed the Holiday schedule for 2018 advising no motion was needed. ½ Day New Year's Eve, New Year's Day, Good Friday, Memorial Day, Independence Day, Veterans Day observed November 12, 2018, Labor Day, Thanksgiving Day and the day after, 1/2 day Christmas Eve and Christmas Day.

Other Business

Nothing to Report.

Public Comment- None

Announcements

- Zoning Hearing Board – No Meeting for January
- Planning Commission – No Meeting for January
- Road Committee Meeting - 1-15-18 at 9:30 a.m.
- Public Safety Committee Meeting - 1-15-18 at 11:00 a.m.
- Board of Supervisors Workshop - 1-15-18 at 5:00 pm
- Board of Supervisors Meeting - 1-15-18 at 7:00 pm

Adjournment

Vice Chairman Don Knight made motion, of which was seconded by Supervisor Louann Boyer,
to adjourn at 4:50 p.m. Vote 5-0

Respectfully Submitted:

Heather Snyder
Secretary/ Treasurer