

2018

PROPOSED

BUDGET

**Conewago Township
General Fund
Proposed Budget 2018**

	<u>Budget</u>
Ordinary Income/Expense	
Income	
301. · Real Estate Taxes	
301.100 · Real Estate - Current Year	1,404,000.00
301.200 · Real Estate - Prior Year	25,000.00
301.600 · Real Estate - Interim	5,000.00
301. · Real Estate Taxes - Other	
Total 301. · Real Estate Taxes	<u>1,434,000.00</u>
310. · Local Tax Enabling Act 511	
310.010 · Per Capita - Current Year	23,500.00
310.020 · Per Capita - Prior Year	1,500.00
310.100 · Real Estate Transfer	155,000.00
310.200 · Earned Income Tax	900,000.00
310.500 · LST	120,000.00
310.700 · Mechanical Devices	1,650.00
310. · Local Tax Enabling Act 511 - Other	
Total 310. · Local Tax Enabling Act 511	<u>1,201,650.00</u>
330. · Fines and Forfeits	
330.000 · Fines and Forfeits	35,000.00
331.120 · Violations of Ordinances	100.00
330. · Fines and Forfeits - Other	
Total 330. · Fines and Forfeits	<u>35,100.00</u>
341. · Interest Earnings	
341.100 · Interest Earnings	
341.104 · Interest Earned	800.00
341.105 · Earned Interest - Eisenhower	20.00
341.106 · Earned Interest - Cash Savings	
341.109 · Earned Interest - C.D.	25,000.00
341.112 · Recycling Grant Interest	0.00
Total 341. · Interest Earnings	<u>25,820.00</u>
355. · State Shared Revenue Entitlemnt	
355.010 · Public Utility Realty Tax PURTA	2,800.00
355.040 · Alcoholic Beverage Licenses	400.00
355.050 · Municipal Pension State Aid	115,000.00
355.080 · Local Sh Asmt/ Gaming Proceeds	5,000.00
355.090 · Recycling Grant	18,000.00
355.990 · Foreign Fire Ins. Premium Tax	44,000.00
Total 355. · State Shared Revenue Entitlemnt	<u>185,200.00</u>
357. · Adams County Drug Task Force	
357 · Adams County Drug task Force	0.00
357.990 · Adams County DTF	4,000.00
357. · Adams County Drug Task Force - Other	500.00
Total 357. · Adams County Drug Task Force	<u>4,500.00</u>
361. · General Government	

**Conewago Township
General Fund
Proposed Budget 2018**

	<u>Budget</u>
361.300 · Zoning Permit	2,500.00
Total 361. · General Government	2,500.00
362. · Public Safety	
362.110 · Accident Reports	500.00
362.410 · Building Permits	8,000.00
362.450 · Use & Occupancy Permits	2,000.00
362.470 · Driveway & Curbing Permits	3,000.00
362.500 · Sign Permit	300.00
362.510 · Road Occupancy Permit	750.00
362.520 · Yard Sale Permits	1,200.00
362.530 · Crossing Guard Reimbursement	5,000.00
Total 362. · Public Safety	20,750.00
363. · Highways and Streets	
363.200 · Sidewalk Inspections	50.00
363.510 · PennDot Snow Removal Contract	
Total 363. · Highways and Streets	50.00
364. · Sanitation	
364.010 · Municipal Authority Service Fee	135,370.05
364.300 · Trash Tags Purchase	1,250.00
Total 364. · Sanitation	136,620.05
387. · Contributions & Donations	
387.102 · Police Donations	500.00
Total 387. · Contributions & Donations	500.00
389. · Miscellaneous Revenue	
389.000 · Miscellaneous Revenue	0.00
395.000 · Refund of Prior Year Expenses	0.00
389. · Miscellaneous Revenue - Other	142,268.00
Total 389. · Miscellaneous Revenue	142,268.00
392. · Interfund Operating Transfers	
392.020 · Txfr from Capital Reserve Fund	0.00
392.021 · Transfer/Loan recycling funds	0.00
Total 392. · Interfund Operating Transfers	0.00
Total Income	3,188,958.05
Gross Profit	3,188,958.05
Expense	
400. · Legislative Governing Body	
400.110 · Salary of Elected Officials	11,251.00
400.300 · Other Services & Charges	
400.301 · ACATO	300.00
400.302 · PSATS Annual Convention	750.00
400.303 · Other Expenses	750.00
400.300 · Other Services & Charges - Other	500.00
Total 400.300 · Other Services & Charges	2,300.00
400.750 · Computer/ Software	1,000.00

**Conewago Township
General Fund
Proposed Budget 2018**

	<u>Budget</u>
Total 400. · Legislative Governing Body	14,551.00
401. · Executive - Manager	
401.121 · Manager - Salary & Wages	68,253.90
401.196 · Employers Contribution-Benefits	27,300.00
401.197 · Pension Fund Non-uniform	5,460.31
401.300 · Other Services & Charges	1,000.00
401.317 · Training	1,500.00
401.331 · Travel Expenses	750.00
401.420 · Dues, Memberships,Subscriptions	750.00
401.490 · Expense Account	500.00
401.700 · Capital Purchase	1,000.00
401.750 · Computer/ Software	1,720.00
Total 401. · Executive - Manager	108,234.21
402. · Financial Administration	
402.110 · Elected Auditors Salary, Wages	0.00
402.122 · Sec/Treasurer Salary and Wages	35,348.06
402.123 · Treasurer Salary	
402.196 · Employers Contribution-Benefits	14,500.00
402.197 · Pension Fund Non-uniform	2,827.85
402.300 · Other Services & Charges	
402.301 · Service Charge Trust Account	15,000.00
402.302 · Service Charge for General Fund	1,500.00
402.303 · Other Services & Charges	5,000.00
402.304 · Payroll Preparation	5,000.00
402.300 · Other Services & Charges - Other	
Total 402.300 · Other Services & Charges	26,500.00
402.317 · Training	1,500.00
402.331 · Travel Expense	750.00
402.340 · Advertising, Printing & Bindin	1,500.00
402.420 · Dues/ Memberships/ Subscription	350.00
402.450 · CPA Audit	10,000.00
402.750 · Computer/ Software	1,400.00
Total 402. · Financial Administration	94,675.91
403. · Tax Collection	
403.103 · Tax Appeal-refund current year	0.00
403.104 · Tax Appeal Refund Prior Year	0.00
403.110 · Tax Collector Commission	24,500.00
403.111 · Other Tax Colectors	
403.200 · Tax Collector Supplies	1,000.00
403.317 · Training	450.00
403.331 · Travel Expense	100.00
403.490 · TCC Fee	100.00
Total 403. · Tax Collection	26,150.00
404. · Solicitor/Legal Services	

**Conewago Township
General Fund
Proposed Budget 2018**

	<u>Budget</u>
404.310 · Legal Professional Services	2,750.00
Total 404. · Solicitor/Legal Services	2,750.00
405. · Assistant Secretary/Treasurer	
405.140 · Office Salary & Wages	16,068.00
405.183 · Overtime	0.00
405.196 · Employers Contribution-Benefits	8,000.00
405.197 · Pension Fund Non-uniform	1,285.44
405.210 · Office Supplies	2,000.00
405.213 · Small Equipment	300.00
405.300 · Other Services & Charges	
405.301 · Postage Meter Rental	350.00
405.302 · Postage	2,000.00
405.303 · Water/ Coller Rental	600.00
405.304 · Copies	1,500.00
405.305 · Other Services & Charges	1,500.00
405.300 · Other Services & Charges - Other	
Total 405.300 · Other Services & Charges	5,950.00
405.317 · Training	500.00
405.340 · Advertising,Printing,Binding	0.00
405.700 · Capital Purchases	500.00
405.750 · Computor/Software	360.00
405. · Assistant Secretary/Treasurer - Other	
Total 405. · Assistant Secretary/Treasurer	34,963.44
406.000 · General Gov't Admin	
406.340 · Advertising	500.00
Total 406.000 · General Gov't Admin	500.00
407. · IT Services	
407.310 · IT Services	6,282.00
Total 407. · IT Services	6,282.00
408. · Engineering Services	
408.310 · Engineering	
408.313 · Engineering General Services	2,300.00
Total 408. · Engineering Services	2,300.00
409. · General Govt Bldg & Plant	
409.140 · Bldg Road Dept Wages	11,000.00
409.195 · HRA Reimbursemnts	45,000.00
409.200 · Building Supplies	500.00
409.241 · Document Mgmt/ Annual Fee	
409.300 · Other Services & Charges	
409.301 · Cleaning/ Paper Supplies	800.00
409.302 · Services	1,000.00
409.303 · Memberships	500.00
409.304 · Other Services & Charges	1,500.00
409.300 · Other Services & Charges - Other	0.00

**Conewago Township
General Fund
Proposed Budget 2018**

	<u>Budget</u>
Total 409.300 · Other Services & Charges	3,800.00
409.310 · Codification of Ordinances	5,000.00
409.317 · Cleaning Service	2,015.00
409.321 · Telephone	1,500.00
409.322 · Cell Phone	4,000.00
409.361 · Electricity	7,000.00
409.362 · Admin. Mun.Bldg - Nat Gas	1,500.00
409.363 · Maint. Bldg- Nat Gas	2,000.00
409.364 · Water & Sewer	750.00
409.365 · Solid Waste/Trash Tags	2,500.00
409.366 · Electronics recycling county	500.00
409.370 · Bldg Repair & Maint. Sply/ Serv	7,500.00
409.450 · Legal Professional Services	10,000.00
409.610 · Building Construction	
409.700 · Capital Purchase	10,000.00
409.750 · Computer Server	1,330.00
Total 409. · General Govt Bldg & Plant	115,895.00
410. · Police	
410.120 · Police Chief Salary & Wages	89,232.00
410.121 · Office Salary & Wages	29,764.80
410.130 · Police Patrolmen Salary & Wages	676,000.00
410.131 · Benefit buyout	42,065.00
410.132 · Adams County Drug Task Force	4,500.00
410.140 · Crossing Guards Wages	12,411.00
410.151 · Retiree Insurance Benefits	59,000.00
410.155 · Eyeglasses	4,000.00
410.183 · Overtime	56,650.00
410.191 · Uniform Maintenance	6,300.00
410.196 · Employer Contribution Benefits	240,000.00
410.197 · Pension Contribution	86,371.00
410.199 · Health Club Membership	3,000.00
410.210 · Office Supplies	3,000.00
410.213 · Small Items of Equip/ Maint	1,000.00
410.231 · Gasoline	11,000.00
410.238 · Uniform Supplies	20,000.00
410.242 · Ammunition/Range Supplies	3,000.00
410.250 · Vehicle Repair/Maint Supplies	7,500.00
410.251 · Tires/Other Vehicle Parts	
410.260 · Small Tools/Minor Equipment	10,000.00
410.300 · Other Services & Charges	
410.301 · Investigative Fees/ Supplies	3,000.00
410.302 · Water / Cooler Rental	600.00
410.303 · YIS/Cowden/ Metro Alert Expense	6,500.00
410.304 · Other Services & Charges	2,000.00

**Conewago Township
General Fund
Proposed Budget 2018**

	<u>Budget</u>
410.305 · Dog Pound Services	500.00
410.300 · Other Services & Charges - Other	
Total 410.300 · Other Services & Charges	12,600.00
410.310 · IT Services	8,680.00
410.311 · Professional Services	
410.316 · Training/Education Expenses	20,000.00
410.317 · Cleaning Service	3,800.00
410.321 · Telephone	1,500.00
410.322 · Cell Phone	4,200.00
410.325 · Postage	500.00
410.327 · Radio Equipment Maint.	13,000.00
410.331 · Travel Expenses	1,000.00
410.342 · Printing	750.00
410.361 · Electricity	1,500.00
410.362 · Police Bldg- Nat. Gas	1,750.00
410.364 · Water and Sewer	500.00
410.373 · Bldg Maintenance	2,200.00
410.420 · Dues,Memberships,Subscriptions	1,000.00
410.450 · Legal Professional Services	40,000.00
410.610 · Police Building Const./ Reno	0.00
410.700 · Capital Purchases	
410.701 · Office Equipment	20,000.00
410.700 · Capital Purchases - Other	2,500.00
Total 410.700 · Capital Purchases	22,500.00
410.750 · Computer Server/ Hardware	1,730.00
Total 410. · Police	1,502,003.80
411. · Fire	
411.354 · Workers Comp	30,000.00
411.363 · Hydrant Service	48,000.00
411.502 · S.A.V.E.S.	51,000.00
411.503 · SAVES General Operating	46,900.00
411.540 · Storm Water ERU costs	5,000.00
411.990 · SAVES- FF relief	44,000.00
Total 411. · Fire	224,900.00
413. · Code Enforcement	
413.122 · Code/Planning/Zoning Salary	45,101.10
413.123 · Code Enforcement	2,678.00
413.196 · Employer Contribution Benefits	15,850.00
413.197 · Pension Fund Non-uniform	3,608.09
413.200 · Supplies	500.00
413.300 · Other Services & Charges	100.00
413.313 · Engineering Fees	5,500.00
413.317 · Training	1,000.00
413.370 · Vehicle Repairs	440.00

**Conewago Township
General Fund
Proposed Budget 2018**

	<u>Budget</u>
413.450 · Legal Fees	5,000.00
413.700 · Capital Purchase	
413.750 · Computer/ Software	1,000.00
413. · Code Enforcement - Other	
Total 413. · Code Enforcement	80,777.19
414. · Planning & Zoning	
414.300 · Other Services & Charges	
414.301 · Plan Scanning	
414.302 · Other Expenses	
414.300 · Other Services & Charges - Other	
Total 414.300 · Other Services & Charges	
414.310 · Planning/ Zoning Services	
414.313 · Engineering Fees	16,000.00
414.450 · Legal Fees	10,000.00
414.460 · Advertisement	500.00
Total 414. · Planning & Zoning	26,500.00
415. · Emergency Management	
415.000 · Emergency Management	500.00
Total 415. · Emergency Management	500.00
421. · Health	
421.500 · Public Health Contribution	
Total 421. · Health	
426. · Public Works - Sanitation	
426.430 · Authority Expenses	
426.450 · SEO Fees	500.00
426. · Public Works - Sanitation - Other	0.00
Total 426. · Public Works - Sanitation	500.00
427. · Solid Waste Collection	
427.000 · Financial Admin Other	1,500.00
427.100 · Authority Manager Wages	14,408.74
427.110 · Authority Sec-Treas Wages	3,696.23
427.111 · Authority Treasurer Wages	0.00
427.120 · Authority Municipal Controller	39,913.82
427.140 · Road Dept. Authority - Wages	10,799.45
427.141 · Road Dept Authority OT Wages	1,420.98
427.189 · Authority Treasurer Benefits	
427.190 · Authority Manager Benefits	5,750.00
427.191 · Authority Sec-Treas Benefits	1,500.00
427.194 · Road Dept Benefits	8,000.00
427.196 · Employer Contributions Benefits	21,930.00
427.197 · Pension Fund Non-uniform	5,219.83
427.210 · Authority Office Supplies	500.00
427.220 · Authority Computer Supplies	500.00
427.230 · Authority Postage	3,000.00

**Conewago Township
General Fund
Proposed Budget 2018**

	<u>Budget</u>
427.240 · Authority Operating Supplies	
427.260 · Authority Tools & Minor Equip	
427.270 · Authority Computer Hardware	
427.300 · Other Services and Charges	1,000.00
427.310 · IT Services	1,571.00
427.317 · Training	1,000.00
427.318 · Cleaning Service	900.00
427.320 · Authority Telephone	700.00
427.330 · Authority Fuel/ Mileage	
427.340 · Authority Advertising	500.00
427.350 · Authority Insurance	6,240.00
427.360 · Authority Bldg Water	260.00
427.361 · Authority Bldg Electric	2,000.00
427.630 · Authority Bldg Natural gas	1,000.00
427.730 · Authority Bldg Maint.& Supplies	500.00
427.740 · Vehicle and Equipment Use	1,560.00
Total 427. · Solid Waste Collection	135,370.05
429.000 · Wastewater/Sewage Collection	
430. · Highway Maint General Services	
430.100 · General Service/CDL	300.00
430.120 · Road Dept Administrative Wages	1,100.00
430.140 · Vehicle Repair - Wages	4,950.00
430.183 · Overtime	3,210.00
430.191 · Uniform Expenses	3,000.00
430.196 · Employer Contribution Benefits	70,000.00
430.197 · Pension Fund Non-uniform	16,154.56
430.213 · Small Items of Equipment	1,500.00
430.220 · Operating Supplies	1,500.00
430.231 · Gasoline	5,000.00
430.232 · Diesel	10,000.00
430.300 · Other Services & Charges	500.00
430.310 · Maint. Software/ Renewal Fee	
430.313 · Engineering Fees	0.00
430.317 · Training	2,500.00
430.370 · Vehicle Repair Parts/ Misc.	8,000.00
430.380 · Equipment Rental	500.00
430.450 · Legal Contract Negotiations	2,500.00
430.700 · Capital Purchases	26,500.00
430.750 · Computer/ Software	0.00
430. · Highway Maint General Services - Other	
Total 430. · Highway Maint General Services	157,214.56
432. · Winter Maintenance	
432.000 · Snow & Ice Removal	0.00
432.140 · Snow Removal Wages	13,200.00

**Conewago Township
General Fund
Proposed Budget 2018**

	<u>Budget</u>
432.183 · Snow Overtime Wages	4,598.00
432.374 · Snow Equipment Repair	1,500.00
432.384 · Snow Equipment Rental	250.00
432.700 · Winter Maintenance	
Total 432. · Winter Maintenance	19,548.00
433. · Traffic Control Devices	
433.000 · Traffic Signals- School	1,000.00
433.025 · Traffic Signal Maintenance	1,500.00
433.050 · Traffic Signal Sunday X 116	2,000.00
433.075 · Traffic Signal 116/ Centennial	2,500.00
433.100 · Traffic Signal Mt. Pleasant	2,500.00
433.140 · Line Painting Wages	0.00
433.313 · Engineering Fees	1,500.00
433. · Traffic Control Devices - Other	
Total 433. · Traffic Control Devices	11,000.00
434. · Street Lighting	
434.361 · Street Lighting	37,500.00
434.372 · Repairs & Maintenance	500.00
434. · Street Lighting - Other	
Total 434. · Street Lighting	38,000.00
435. · Sidewalks & Crosswalks	
435.000 · Sidewalks & Crosswalks	250.00
435.219 · Line Painting Material	250.00
Total 435. · Sidewalks & Crosswalks	500.00
436. · MS4 Storm Sewers & Drains	
436.001 · Storm sewer fees	5,000.00
Total 436. · MS4 Storm Sewers & Drains	5,000.00
437. · Repairs of Tools & Equipment	
437.000 · Repair & Replacement	12,500.00
437.025 · Equipment Rental	500.00
437.120 · Mower Maintenance Wages	3,410.00
437.140 · Tool & Equipment Repairs Wages	6,270.00
Total 437. · Repairs of Tools & Equipment	22,680.00
438. · Road & Bridge - Maint & Repair	
438.000 · Repairs & Maintenance Materials	15,000.00
438.120 · Sign Maintenance Wages	11,000.00
438.140 · Road Maint. Wages	132,000.00
438.313 · Engineering Services	5,000.00
438.372 · Sign Repair & Replace	1,000.00
438.375 · Line Painting	2,500.00
438.384 · Sign Rental	250.00
Total 438. · Road & Bridge - Maint & Repair	166,750.00
439. · Construction -Rebldg Projects	
439.000 · Road Construction & Rebldg	36,768.00

**Conewago Township
General Fund
Proposed Budget 2018**

	<u>Budget</u>
439.300 · Other Services & Charges	
439.313 · Engineering	17,500.00
Total 439. · Construction -Rebldg Projects	54,268.00
447. · Public Transit	
447.500 · Public Transit Contribution	1,600.00
Total 447. · Public Transit	1,600.00
451. · Culture - Recreation Admin	
451.140 · Road Recreation Wages	3,168.00
451.141 · Park Maintenance Wages	5,918.00
451.216 · Supplies/ Materials	4,500.00
451.313 · Engineering services	5,000.00
451.367 · Land Acquisition	0.00
451.384 · Recreation Rentals	3,500.00
451.450 · Legal Fees	2,500.00
451.500 · Rec Programs Contribution	10,000.00
451.700 · Capital Purchases	10,000.00
Total 451. · Culture - Recreation Admin	44,586.00
456. · Libraries	
456.500 · Library Contribution	3,000.00
Total 456. · Libraries	3,000.00
458. · Senior Citizens' Center	
458.500 · Senior Center Contribution	2,000.00
458.530 · Adams County Office of Aging	1,000.00
Total 458. · Senior Citizens' Center	3,000.00
459. · Miscellaneous Contributions	
459.000 · Misc. Contribution	1,000.00
459.100 · Survivors/ YWCA-Safe Home	2,000.00
459.101 · YMCA Hanover	1,000.00
459.200 · Golden Vision Day Care	
459.201 · Visiting Nurses	1,600.00
459.530 · Hanover Baseball/Sports	2,000.00
459.531 · Adams Economic Alliance	200.00
459.540 · Animal Services	2,500.00
Total 459. · Miscellaneous Contributions	10,300.00
460 · Community Development	
461.000 · Land Preservation	0.00
Total 460 · Community Development	0.00
472. · General Obligation	
472.100 · Loan Oblig. Interest- Truck	
Total 472. · General Obligation	
480. · Miscellaneous Expenses	
480.000 · Misc. Expenses	500.00
480. · Miscellaneous Expenses - Other	0.00
Total 480. · Miscellaneous Expenses	500.00

Conewago Township
General Fund
Proposed Budget 2018

	<u>Budget</u>
484.354 · Workers Comp Insurance	
484.001 · Clerical W/C	
484.002 · Road Dept W/C	
484.003 · Police W/C	
484.004 · CEO w/c	
484.354 · Workers Comp Insurance - Other	51,000.00
Total 484.354 · Workers Comp Insurance	<u>51,000.00</u>
486. · Insurance	
486.000 · Insurance	55,000.00
Total 486. · Insurance	<u>55,000.00</u>
488. · Employer Taxes	
488.435 · Payroll Tax	98,600.00
488.437 · PA Unemployment Employer	12,500.00
488.439 · PCORF-Tax	0.00
488.440 · Trans Reinsurance Fee	0.00
Total 488. · Employer Taxes	<u>111,100.00</u>
492. · Interfund Operating Transfer	
492.950 · Operating Reserve Fund	57,058.89
Total 492. · Interfund Operating Transfer	<u>57,058.89</u>
Total Expense	<u>3,188,958.05</u>
Net Ordinary Income	<u>0.00</u>
Net Income	<u>0.00</u>